

## TOP GROUP FACILITATION METHODS -- the online course

Group Facilitation, ICA's foundational course on Top facilitation, is now offered online. This course is part of our **Professional Facilitator Program** endorsed by IAF and preparing you for IAF CPF assessment.

The course covers two powerful methods that you can use anywhere to facilitate and build consensus:

**The Focused Conversation Method**  
**The Consensus Workshop Method**

We use an interactive online environment with built-in audio that enables full participation.

Each method is taught in three 120-minute highly participatory online sessions scheduled within one week, on Monday, Tuesday and Friday. Approximately 2 ½ hours each week of participant preparation, reading and application exercises are also required. An e-book is provided for each method: *Art of Focused Conversation* and *The Workshop Book*. A course manual and worksheets are also provided.

### Your commitment

**Introducing the Online Platform** – Use provided videos and explore Zoom to be familiar with the technology before the course begins.

**All sessions** - A commitment to full time participation in all the online sessions and the homework exercises.

**Real Practice** - You will need to secure the commitment of at least 3 people willing to be participants in a live, one-hour, face-to-face practice session, between the second (Tuesday) and third (Friday) session of each method.

### Technical Requirements

- Stable high-speed internet access
- **A USB computer headset with a microphone**



### 2019-20 Schedule

**Focused Conversation Method** – Nov 4, 5, 8, 2019

1:00pm - 3:00pm ET.

**Consensus Workshop Method** – Nov. 11, 12, 15, 2019

1:00pm - 3:00pm ET

**Focused Conversation Method** – Jan. 27, 28, 31, 2020

1:00pm - 3:00pm ET.

**Consensus Workshop Method** – Feb. 3, 4, 7, 2020

1:00pm - 3:00pm ET

**Focused Conversation Method** – Jun. 1, 2, 5, 2020

1:00pm - 3:00pm ET.

**Consensus Workshop Method** – Jun. 8, 9, 12, 2020

1:00pm - 3:00pm ET

**Focused Conversation Method** – Nov 2, 3, 6, 2020

1:00pm - 3:00pm ET.

**Consensus Workshop Method** – Nov. 9, 10, 13, 2020

1:00pm - 3:00pm ET

### Registering

Register on our website <http://ica-associates.ca>

We can schedule an online GFM course for any group of 6-12 people at a convenient time and cost. Please contact Jo at [jnelson@ica-associates.ca](mailto:jnelson@ica-associates.ca) to make arrangements.